DEPARTMENT OF THE ARMY
ACQUISITION SUPPORT CENTER
9900 BELVOIR ROAD, BUILDING 201, SUITE 101
FORT BELVOIR, VIRGINIA 22060-5567

REPLY TO
ATTENTION OF

1 6 MAY 2003

SFAE-CON

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FY 2004 Competitive Professional Development (CPD) Announcement for the Contracting and Acquisition Career Program (CP-14)

This memorandum announces the CP-14 Competitive Professional Development Program for Fiscal Year 2004. It will be updated later in the year as the major universities firm up their course offerings for calendar year 2004.

The CPD training program is our primary tool to educate the Army contracting workforce in the latest business analysis and management techniques as well as providing experiential assignments to broaden perspectives. As our contracting mission continues to expand, we must ensure that our workforce is equipped with the knowledge-based tools and experiences necessary to fulfill their greater responsibilities. CPD opportunities include university training, executive education, and developmental assignments. These opportunities are separate from, and do not duplicate, those available through the Acquisition Education, Training and Experience (AETE) Program (see http://asc.rdaisa.army.mil/catalog/aete_catalog.pdf).

The target audience for university training is the CP-14 professional who has attained Level III certification, or completed all training required for certification at that level, is GS-11 or above, and requires additional course work to complete requirements for a baccalaureate or higher degree. The target audience for executive education and developmental assignments is the CP-14 professional who is Level III certified, is GS-12 or higher, and could benefit from advanced professional training in business related subjects or from experiential assignments to broaden perspectives of the contracting and acquisition environment.

A list of executive programs, as well as more focused executive training, is enclosed. The list is not all-inclusive. CP-14 members may request funding for programs other than those listed. If you are viewing a paper copy of this memorandum, an electronic copy containing links to each of the universities is available at the CP-14 page of the Acquisition Support Center website - http://asc.rdaisa.army.mil/.

There are several Developmental Assignment opportunities for members of CP-14 within the Office of the Assistant Secretary of the Army (Acquisition, Logistics and Technology) and the Armed Services Board of Contract Appeals (ASBCA) Litigation Center. These assignments offer the opportunity to lead or participate in HQDA staff actions, obtain additional training, broaden perspectives, and interface with Department of the Army level staffers and senior Department of Defense personnel. A secret security clearance is required.

Assignments are targeted at twelve months in duration; however, these may be tailored down to a minimum of six months to meet individual or parent organization needs. Depending on the specific assignment, the duty locations are Arlington, Virginia (either Rosslyn or Crystal City), Falls Church, Virginia and Ft. Belvoir, Virginia. We will also consider proposals for developmental exchanges between Army organizations or with other DoD/Federal agencies as well as performance of at home station. The latter will require several trips to northern Virginia.

An on line application package may be found at http://cpol.army.mil/train/catalog/pkt_fcrcpd.html. For university training, applicants are required to submit items 1 through 11. For executive training of three weeks or less in duration, applicants are required to submit items 1, 2, 3, 5, 6 and 8. For developmental assignments and executive training or programs longer than three weeks, submit items 1 through 9 as well as a Senior Rater Potential Evaluation (see instructions at http://asc.rdaisa.army.mil/Policy/srpe/srpeinstructions.pdf, and the form at http://asc.rdaisa.army.mil/Policy/srpe/srpeevaluation.pdf).

Forward applications through the Principal Assistant Responsible for Contracting, in accordance with local or major command procedures, to the following address:

Acquisition Support Center
ATTN: SFAE-CON
9900 Belvoir Road, Building 201
Suite 101, Mail Stop 5567
Fort Belvoir, VA 22060-5567
Fax: (703) 704-0135 or DSN 654-0135

Applications received without the unqualified endorsement of the PARC will not receive consideration and will not be returned to the applicant. For personnel assigned to Headquarters, Army Contracting Agency or Army Materiel Command, the endorsement of the Director/Deputy Director or the Senior Contracting Official is required. Please note that an individual's application for training must be consistent with that individual's training needs as documented in their Individual Development Plan. Applications for individuals in journeyman positions below GS-11 must follow the same procedures and include a request for waiver that clearly describes the benefits to the individual and the government.

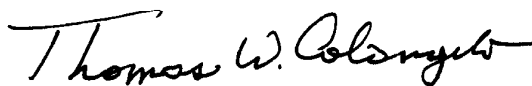FY 2004 selections boards will meet as follows:

Summer Board: July 14 – 18, 2003
Winter Board: January 19 – 23, 2004.

Applications for any training starting in the first or second quarter of FY 04 must be boarded in July. Training projected to begin in the third or fourth quarter FY 04 may be submitted to either the summer or winter board. Complete application packages must be received in the Contracting Career Program Office at least one week prior to the start of each board.

In addition to CP-14 boarding and selection procedures, some programs require application and acceptance by the university. Information on each program and the university's application or registration procedures may be found at the appropriate link in the enclosure. Prior to release of funds, employees must provide a copy of the university's acceptance letter to the office listed above.

The point of contact for this action is Ms. Cynthia Cohen, DSN 654-0116, COM (703) 704-0116, email cynthia.cohen@asc.belvoir.army.mil.

Thomas W. Colangelo
Director, Contracting Career
Program Office

Enclosure

DISTRIBUTION:
PRINCIPAL ASSISTANTS RESPONSIBLE FOR CONTRACTING
U.S. Army Materiel Command, Office of Command Contracting,
ATTN: AMCCP, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001
U.S. Army Aviation and Missile Command, ATTN: AMSAM-AC, Building 4488,
Redstone Arsenal, AL 35898-5000
U.S. Army Robert Morris Acquisition Center, ATTN: AMSSB-AC, 4118
Susquehanna Avenue, Aberdeen Proving Ground, MD 21005-5002
U.S. Army Communications-Electronics Command, ATTN: AMSEL-AC, Building
1208E, Fort Monmouth, NJ 07703-5000
U.S. Army Joint Munitions Command, ATTN: AMSJM-CC, Building 350,
5th Floor, NW Wing, Rock Island, IL 61299-6000
U.S. Army Tank-Automotive and Armaments Command, ATTN: AMSTA-AQ,
Building 231, Warren, MI 48397-5000
Defense Contracting Command-Washington, 5200 Army Pentagon, Washington,
DC 20310-5200
Army Contracting Agency, ATTN: SFCA, 5109 Leesburg Pike, Skyline 6, Suite
302, Falls Church, Va 22041-3201
Army Contracting Agency, Southern Region Contracting Center,
ATTN: SFCA-SR, 1309 Anderson Way SW, Building 131, Fort McPherson,
GA 30330-1096
Army Contracting Agency, Northern Region Contracting Center, DCSBOS,
ATTN: ATBO-A, 5 North Gate Road, Building SF, Room 306, Fort Monroe, VA
23651-1048
Third United States Army/U.S. Army Forces Central Command,
1301 Anderson Way S.W., Fort McPherson, GA 30330-1064
U.S. Army Medical Command, ATTN: MCAA, Building 2792, Suite 32,
2050 Worth Road, Fort Sam Houston, TX 78234-5069
Capital District Contracting Center, ATTN: CDCC, 9410 Jackson Loop,
Building 1425, Fort Belvoir, VA 22060-5134
U.S. Army Intelligence and Security Command, ATTN: IAPC,
8825 Beulah Street, Fort Belvoir, VA 22060-5246
U.S. Army Medical Research and Materiel Command, ATTN: MCMR-AAZ-A,
820 Chandler Street, Fort Detrick, MD 21702-5014
Military Traffic Management Command, ATTN: MTAQ, Hoffman Building II,
200 Stovall Street, Alexandria, VA 22332-5000
U.S. Army Space and Missile Defense Command, ATTN: SMDC-CM (PARC),
P.O. Box 1500, Huntsville, AL 35807-3801
U.S. Army Contracting Command, Europe, ATTN: AEAPR-PA (PARC),
Unit 29331, APO AE 09266

DISTRIBUTION: (CON'T)
PRINCIPAL ASSISTANTS RESPONSIBLE FOR CONTRACTING
Headquarters, Eighth United States Army, ATTN: FKAQIEAAQ, Unit 15237,
    APO AP 96205-0010
U.S. Army, Pacific, ATTN: APAM, B Street, Building T-1 15, Fort Shafter,
    HI 96858-5100
U.S. Army South, ATTN: PARC, Building 218, Fort Buchanan, PR 00934
U.S. Army Corps of Engineers, ATTN: CEPR-ZA, 20 Massachusetts Avenue,
    N.W., Washington, DC 20314-1000
National Guard Bureau, ATTN: NGB-AQ, Suite 8300, Jefferson Plaza 1,
    1411 Jefferson Davis Highway, Arlington, VA 22202-3231

CF:
Headquarters, U.S. Army Materiel Command, Office of Command Contracting,
    Contracting Operations Support Division, ATTN: AMCCP-O,
    5001 Eisenhower Avenue, Alexandria, VA 22333-0001

Executive Programs and Training for CP-14
(Fiscal Year 2004)

General Management

Chicago Graduate School of Business

Executive Development Program – The Transition from Functional to General Management
November 9 – 21, 2003
http://www.chicagoexec.net/uchicago.nsf/Program?OpenView&count=500&id=33

Darden Graduate School of Business Administration

Developing Managerial Excellence: A Program for High-Potential Managers
November 2 – 21, 2003
http://exed.darden.virginia.edu/exec_DME.htm

Harvard Business School

Advanced Management Program
March 30 – May 27, 2004
(Note: this program requires a minimum of 14 hours/day 6 days/week)
http://www.exed.hbs.edu/programs/amp/index.html

The General Manager Program
Part I: February 8 – March 5, 2004
Part II: April 18 – May 7, 2004
http://www.exed.hbs.edu/programs/tgm/

Massachusetts Institute of Technology

Management Change in Complex Organizations
June 6 – 11, 2004
http://mitsloan.mit.edu/execed/epp/courses/manage-change.php

Managing Technical Professionals and Organizations
December 10 - 11, 2003
March 24 - 25, June 17 - 18, September 30 - October 1, and
December 8 - 9, 2004
http://mitsloan.mit.edu/execed/epp/courses/tech-professionals.php
Building, Leading and Sustaining the Innovative Organization
November 17 - 18, 2003
April 26 - 27, September 9 - 10, and November 15 - 16, 2004
http://mitsloan.mit.edu/execed/epp/courses/innov-org.php

New York University, Leonard N. Stern School of Business

Management Essentials for the Experienced Professional
December 1 – 12, 2003
http://www.stern.nyu.edu/executive/programs/Oe3.cgi?rm=drill&id=61

Penn State, SMEAL College of Business

Developing Managerial Effectiveness
October 26 – 31, 2003
http://www.smeal.psu.edu/psep/dme.html

Stanford Graduate School of Business

Managing Teams for Innovation and Success
June 6 – 11, 2004
http://www.gsb.stanford.edu/exed/mtis/

Tuck School of Business at Dartmouth

Gateway to Business Management
November 9 – 14, 2003
http://www.dartmouth.edu/tuck/exec_ed/programs/gateway.html

Southern Methodist University, Cox School of Business

Management of Managers: Leadership, Change and Renewal
April 18 – 23, 2004
http://execdev.cox.smu.edu/programs/management.php3

Wharton Graduate School of Business

Advanced Management Program
February 1 – March 6, 2004
http://aresty-direct.wharton.upenn.edu/amp/

Executive Development Program
November 9 - 21, 2003
http://aresty-direct.wharton.upenn.edu/execed/course.cfm?Program=EDP

Leadership

Brookings Institution

Strategy and Innovation in Government
November 3 – 6, 2003
http://www.brookings.edu/execed/open/strategy.htm

Inside Washington: Business and Public Policy
November 17 - 21, 2003
http://www.brookings.edu/execed/open/in_washington101.htm

Preparing to Lead: A Program for Emerging Public Leaders
December 1 – 5, 2003
http://www.brook.edu/execed/open/governing_in.htm

Managing the Federal Employee Discipline and Performance Process
December 2 – 3, 2003
http://www.brookings.edu/execed/open/mfe.htm

Chicago Graduate School of Business

Leading Change and Innovation
November 17 – 21, 2003
http://www.chicagoexec.net/uchicago.nsf/Program?OpenView&count=500&id=43

Columbia GSB

Emerging Leader Development Program
November 2 – 7, 2003
http://www-1.gsb.columbia.edu/execed/Open/eldp.html

Leading and Managing People
December 7 – 12, 2003
http://www.gsb.columbia.edu/execed/Open/lmp.html

Managing Interpersonal and Group Dynamics
December 15 – 17, 2003
http://www.gsb.columbia.edu/execed/Open/migd.html

Negotiation and Decision Making Strategies
November 17 – 18, 2003
http://www.gsb.columbia.edu/execed/Open/ndms.html

Darden Graduate School of Business Administration, University of Virginia

Creating the Future: The Challenge of Transformational Leadership
October 20 - 24, 2003
http://exed.darden.virginia.edu/exec_CTF.htm

Implementing Change From the Middle
October 28 - 31, 2003
http://exed.darden.virginia.edu/exec_ICM.htm

Goizueta School of Business

Managerial Leadership
December 8 – 12, 2003
http://goizueta.emory.edu/execed/programs_ml.html

Harvard/Stanford Consortium

Leading Change and Organizational Renewal
November 2 – 7, 2003
http://www.exed.hbs.edu/program/lcor/#

Kenan-Flagler Business School (UNC)

The Business of Human Resources
Oct 14 – 17, 2003
http://www.kenan-flagler.unc.edu/execprograms/management/bhr.html

Massachusetts Institute of Technology

System Dynamics for Senior Managers
December 3 – 4, 2003
April 13 – 14, September 9 –10, and December 2 – 3, 2004
http://mitsloan.mit.edu/execed/epp/courses/system-dynamics.php

Michigan State University

The Leader as an Adaptive Agent: Transcending Your Leadership Style
December 1 - 2, 2003
http://www.bus.msu.edu/execed/description.cfm?RecordNumber=600&ProgramlD=ldr01

Stanford Graduate School of Business

Negotiation and Influence Strategies
October 19 - 24, 2003
April 4 - 9, 2004
http://www.gsb.stanford.edu/exed/nis/

Advanced Negotiation Program
April 18 - 23, 2004
http://www.gsb.stanford.edu/exed/anp/

Strategic Uses of Information Technology
April 25 - 30, 2004
http://www.gsb.stanford.edu/exed/suit/

Tuck School of Business at Dartmouth

Driving Results with Strategic Leadership Teams
November 2 – 6, 2003
http://exec.tuck.dartmouth.edu/ApplicationFiles/web/WebFrame.cfm?web_id=135

Wharton Graduate School of Business

The Leadership Journey: Creating and Developing Leaders
October 19 – 24, 2003
http://aresty-direct.wharton.upenn.edu/execed/course.cfm?Program=TLJ

Critical Thinking: Real-World, Real-Time Decisions
November 9 – 12, 2003
http://aresty-direct.wharton.upenn.edu/execed/course.cfm?Program=CT

Leading in Times of Turbulence and Change
November 2 – 7, 2003
http://aresty-direct.wharton.upenn.edu/execed/course.cfm?Program=LOC

Functional/Focused

Columbia Graduate School of Business

Finance and Accounting for the Non-Financial Executive
December 1 – 5, 2003
http://www-1.gsb.columbia.edu/execed/Open/fune.html

Darden Graduate School of Business administration

Financial Management for Non-Financial Managers
October 19 - 24, 2003
January 25 - 20, May 16 - 21, and October 24 – 29, 2004
http://exed.darden.virginia.edu/exec_FMF.htm

Supply Chain Management for General Managers
November 17 – 21, 2003
http://exed.darden.virginia.edu/exec_SUP.htm

Kenan-Flagler Business School (UNC)

Financial Analysis For Non-Financial Managers
October 27 – 29, 2003
http://www.kenan-flagler.unc.edu/execprograms/workshops/fa.html

Massachusetts Institute of Technology

Managing Complex Product Development Projects
November 17 – 18, 2003
March 18 – 19, June 24 – 25, and November 8 – 9, 2004
http://mitsloan.mit.edu/execed/epp/courses/manage-complex.php

Supply Chain Management and Strategy
December 3 – 4, 2003
March 29 – 30 and November 18 – 19, 2004
http://mitsloan.mit.edu/execed/epp/courses/supply-chain.php

Michigan State University

Operation and Supply Chain Management Executive Seminar
March 28 April 2, 2004
http://www.msu.edu/execed/description.cfm?RecordNumber=524&ProgramID=sc
m004

Wharton Graduate School of Business

Executive Negotiation Workshop: Bargaining for Advantage
November 2 – 7, 2003
http://aresty-direct.wharton.upenn.edu/execed/course.cfm?Program=ENW

Business Process Outsourcing: Cost, Productivity and Competition
February 22 – 27, 2004
http://aresty-direct.wharton.upenn.edu/execed/course.cfm?Program=BPO